

PROFESSIONAL GROWTH INCREMENT (PGI) MEETING
SEPTEMBER 1, 2017
SENIOR VICE PRESIDENT CONFERENCE ROOM, BAILEY HALL

COMMITTEE FUNCTION:

On an annual basis, to review and to recommend concerning the PGI applications from faculty for purposes of salary schedule movement to Steps 20, 24 and 28.

COMMITTEE MEMBERS: Mary Kay Rudolph (Co-Chair), Mark Ferguson, Ashley Arnold, Kirsten Swinstrom, Heidi Saleh

AGENDA

1. Introduce Members and Review Committee Function
2. Elect faculty co-chair
3. Assign PGI submissions to committee members
4. Discuss protocol for responding to faculty questions throughout the year
5. Review and reminder: Knowledgebase for committee members (attached) and role of chair in updating, as needed
6. Review of Revised "PGI in a Nutshell" and old "Primer for PGI Advancement" (2 attached)
7. Review [PGI SharePoint Page](#) – What should/can be posted?
8. Confirm Spring PDA Session
9. Queries for PGI credit consideration:
 - a. Sabbatical Activities (attached)
 - b. Multiple Measures (2 attached)
 - c. Suicide Prevention (attached)
10. Review calendar for remainder of semester:
 - a. PGI write-ups due to Whitney October 25 (for Nov. 14 Board)
 - b. Review notification protocols for PGI status; set dates (3 attached)
 - c. Determine if additional meetings are required beyond October scheduled date

Next meeting(s): October 6, 2017 Face to Face

Minutes of PGI Committee meetings are not posted online due to the confidential nature of the contents. Please contact the Office of the Senior Vice President of Academic Affairs for specific questions.